



Endeavor Board Meeting Minutes: February 8, 2016

Call to Order:

Kevin Myers called to order a meeting of the ECS Board of Directors at 7:01 p.m. in the ECS Multi-Purpose Room.

Present: Bill Borter, Peter Henderson, Charlie Kennedy, Kevin Myers

Absent: Kristi McClure, Lisa Springle, Clint White

Minutes

Peter Henderson moved to approve the minutes from the Board meeting on January 11th as distributed prior to the meeting. The motion was seconded by Kevin Myers and unanimously approved.

Endeavor Foundation Update

Kevin Myers provided the Endeavor Foundation report. The Foundation is considering its ability to assist with playground remediation funding. Joe Montgomery has been preparing documents for the debt refinancing.

Director's Update

Christi Whiteside reported the following developments in her Director's Update:

- Push the Envelope campaign funds will be used for lights and stage curtaining, among other needs;
- The school hosted a cultural arts event, including a well-received mime show ("Think Big");
- Admissions tours were today;
- Carolyn has a long-term sub for Leah Boas (8th grade math) beginning May 6th;
- Shioban Nolan (3rd Grade Science, Composition, and Social Studies) is leaving at the end of the year. The Administration will be going to job fairs;
- Free lunch is being used by one family;
- Boys basketball won the T.M.S.C. tournament championship;
- The guidance counselor search is on hold to ensure we have long-term funding;
- The school has discussed with the YMCA potentially providing after-school on-campus care;

- The volunteer health care contractor agreement has been drafted.

Playground Remediation

Christi Whiteside updated the Board on the drainage and related problems with the playground. The recent ice melting exposed metal edging, creating a student safety concern. The school has received one lower scope and one more comprehensive quote for the remediation work. Christi is seeking at least one additional comprehensive opinion and quote. For the short term, the school plans to add mulch.

Director of Development Update

Lauren Manfreda provided her first Director of Development report. Lauren is working with ECS Administration on a branding statement. Lauren will discuss the school social media strategy with PAWS and the Boosters. Lauren recommended a parent survey in the 4th quarter to assess engagement and willingness to donate.

Externally, Lauren went to a Wake Forest Chamber meeting last week. She set up a partnership with Coastal Credit Union that ECS staff and families can access. Lauren has begun reviewing 35 large grants, and believes 3-4 are viable options for ECS.

Kevin Myers advised Lauren that ECS needs a list of donors, and to ensure that their acknowledgement by giving level is published and/or memorialized on a school plaque.

Guidance Counselor Proposal

This topic is on hold, per Christi's Director's Update.

Treasurer's Report

Account Balance

Bill Borter reported that the bank account balance was \$1,436,395.51 as of the end of January. Bill noted that we are running a little high on maintenance due to the Multi-Purpose Room soundproofing, roof leaking in the orange hallway, and ice removal.

Debt Refinancing

The refinancing is scheduled to close this week.

Kevin Myers mentioned the need to develop an investment policy which reflects the requirements of the debt refinancing terms.

Public Comments

There were no public comments.

Closed Session

Kevin moved that the Board go into closed session in accordance with North Carolina statute 143.318.11 (a) (6). Charlie Kennedy seconded the motion. The motion was unanimously approved and the Board moved into closed session at 7:58 p.m.

Adjournment

After returning to public session at 8:26 p.m. Kevin Myers moved to adjourn the meeting. Charlie Kennedy seconded the motion, which was approved unanimously at 8:27 p.m.